



Prime Minister's Scholarship Scheme
For
Central Armed Police Forces & Assam Rifles
Ministry of Home Affairs

Revised Guidelines for submission of
applications online for the Academic Year
2016-17 and onwards

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1. Introduction

Prime Minister's Scholarship Scheme (PMSS) under the aegis of the National Defence Fund, was introduced from the academic year 2006-07 to encourage higher technical & professional education for the dependent wards & widows of Central Armed Police Forces & Assam Rifles (CAPFs & AR) Personnel.

2. Number of Scholarship

Total **2000 of Scholarship** to be sanctioned **equally for both girls & boys under PMSS** will be given for the each academic year in addition to renewal cases of previous years. **Shortfall in fresh cases shall not be adjusted from girls/boys, if applicants (Boys/Girls) are selected less than 1000.**

3. Eligibility

- I) Wards/widows of deceased CAPFs & AR personnel died in harness/election duty, wards of personnel disabled due to causes attributable to Government service and Wards of Ex-CAPFs & AR personnel in receipt of Gallantry Awards.
- II) Wards/widows of retired and serving CAPFs & AR Personnel. (Personnel below Officer Rank)
- III) Pursuing first professional degree programme in the field of Engineering, Medicine, Dental, Veterinary, BBA, BCA, B. Pharma, B.SC (Nursing, Agriculture, etc.), MBA and MCA etc. in accordance with the guidelines as mentioned in Para- 8 (B).
- IV) Having minimum 60% marks in Minimum Entry Qualification (MEQ) i.e. 10+2/Diploma/Graduation or equivalent in case of new applicant.

Or

For applicants applying under renewal category, it is mandatory to pass the each subsequent academic year of the professional courses being pursued by them with minimum 50% marks.
- V) A grace period of one year only for cases, where there is a delay on part of candidate for submission of application for renewal of scholarship may be entertained.

4. Order of Preference

Applications received from the eligible applicants **under new category** will be shortlisted on the basis of order of preference as mentioned below and percentage of marks obtained by them in MEQ:-

I)	Category-A	Wards/Widows of CAPFs & AR personnel killed in action.
II)	Category-B	Wards of Ex-CAPFs & AR personnel disabled in action.
III)	Category-C	Wards/Widows of deceased CAPFs & AR personnel died for causes attributable to Government service including casualties during conduct of Election.
IV)	Category-D	Wards of Ex-CAPFs & AR personnel disabled while in service with disability attributable to Government Service.
V)	Category-E	Wards of Ex-CAPFs & AR personnel in receipt of Gallantry Awards.
VI)	Category-F	Wards of Ex- CAPFs & AR personnel (PBOR).
VII)	Category-G	Wards of serving CAPFs & AR personnel (PBOR) subject to availability of scholarship.

Note:-

- I) Wards of deceased CAPF/AR personnel will be considered for scholarship under Categories “A” to “F” as per their priority, even on compassionate appointment of spouse/NOKs in CAPFs.
- II) There will be no rank restriction for the Categories A to E.
- III) The Wards of Assistant Commandant, holding Local Rank of CAPFs & AR (who are not entailing the pay benefits of Assistant Commandant and drawing the Salary of Inspectors) are eligible for granting PMS under category “F” & “G” also.
- IV) This scholarship is admissible for only two children per family and should be ensured by the beneficiaries as well as by the respective CAPF & AR.
- V) The applicants irrespective of his /her marital status is eligible for PMSS.

5. **Duration of Scholarship**

One to five years (depending upon the duration of the course being pursued by the applicant and as approved by the respective regulatory body).

6. **Amount of Scholarship**

- I. Rs. 2250/-per month for **girls**.
 - II. Rs. 2000/- per month for **boys**
- } To be paid annually after selection.
} @ Rs 27000/- to each **girl**& Rs 24000/-
} to each **boy**

7. **Letter from Hon’ble Prime Minister**

All applicants selected under new category will be given personal letters from Hon’ble Prime Minister in appropriate language.

8. Guidelines for the Applicant Applying online under PMSS

Before applying, the applicants should read the instructions/guidelines carefully as mentioned below:-

A) Minimum Entry Qualification (MEQ) :

For being eligible for the scholarship under PMSS, an applicant should have secured minimum 60% marks in MEQ i.e. 10+2/ Diploma/ Graduation as the case may be. MEQ for entry to various professional course differs. For example MEQ for MBBS is 10+2 whereas for BE/B.Tech it is 10+2/Diploma. It is graduation for B. Ed and MBA.

Note: -

- I) Wards admitted in 2nd year of technical/professional Bachelor Degree Course (BE/B.Tech etc) through lateral entry after completion of Diploma courses are eligible for PMS.
- II) In case of applicant passed XII exam from CBSE, marks obtained in best of five subjects out of 500 will be considered for calculating the percentage of marks in MEQ.

B) Courses applicable under PMSS :

- I) Only First professional degree courses like BE, B Tech, BDS, MBBS, B.Ed., BBA, BCA, B Pharma, B.Sc (Nursing, Agriculture, etc.) duly recognized by the respective Government Regulatory Bodies, such as All India Council for Technical Education (AICTE), Medical Council of India (MCI), University Grant Commission (UGC).
- II) Details of professional degree courses applicable for PMSS are mentioned at Appendix- I.

C) Scholarship for Integrated Courses

The PMSS is restricted to first Professional Degree Courses only. It is applicable for B.Ed but not for BA+B.Ed. In case of integrated ME/M.Tech/M.Pharma, the scholarship will be given for initial three/four years as the case may be.

D) Bank Account

- I) ***Aadhar number linked with bank account is mandatory from the Academic Year 2016-17 onwards.***
- II) Applicant those fulfilled eligibility criteria and applying under PMSS must have an active and valid Account in any nationalized bank which has Electronic Clearing System (ECS)/Core Banking, to facilitate transfer of scholarship amount directly to their account.
- III) In case of minor account, the same should be converted into major account.

E) Documents Required

Following documents in the respective category are mandatorily required to be submitted/uploaded by the applicant for applying under PMSS:-

▪ For Fresh Applicant

- I) Service Certificate to be issued by the H.O.O in case of serving personnel as per Annexure- A.
- II) Applicants are required to upload duly attested scanned copy of the Mark sheet MEQ i.e. XII/Diploma/Graduation or equivalent is mandatory alongwith following certificate which are applicable:
 - a) PPO/Discharge Certificate/Book (Mandatory for category A to F)
 - b) Disability Certificate (Mandatory for category B & D)
 - c) Death Certificate (Mandatory for category A & C)
 - d) Certificate of Gallantry award (Mandatory for category E)

▪ For Renewal

- I) Service Certificate to be issued by the H.O.O in case of serving personnel as per **Annexure-A**

9. Important Instruction:-

- I). It will be the sole responsibility of the applicant to make sure that he/she is eligible to apply and fulfils all the conditions prescribed for the scholarship.
- II) If in-eligibility of the applicant is detected at any stage, before or after the applying for scholarship scheme, or during at any stage by verification by authorities, his/her scholarship will be cancelled without any notice. Disciplinary action will be taken against him/her, further he/she will be blacklisted to opt for scholarship sponsored by Central Government for period of five years.
- III) Incomplete application form and failure to attach the requisite documents will lead to rejection of application.
- IV). All the requisite information should be clearly mentioned in the respective column. The information once generated on the part of applicants, no change/amendment acceptable.
- V) Mobile number and Email address of applicant's or wards of CAPFs & AR is mandatory so as to inform the candidate of any discrepancies or development through SMS and Email.

10. Exclusions

Categories of applicants **NOT** eligible under PMSS are:

- Applicants, those not belong to A to G category as mentioned under the Column 4 (Order of preference). PMSS is meant for wards/widows of uniformed/combat CAPFs & AR personnel.
- Wards of civilian employees of CAPFs & AR.

- Applicants pursuing professional courses through correspondence /distance learning.
- Applicants availing benefit of other scholarship scheme/getting stipend and financial assistance.
- Applicants already availed scholarship under PMSS.
- Applicants pursuing courses, such as Diploma courses, not leading to award of a degree or pursuing master degree programme except MBA, MCA subject to first professional course.
- Applicants admitted on their own to the college/institute/university **NOT APPROVED** under UGC Act or not recognized by AICTE and not having NBA accredited courses (for Engineering Degree courses) or Not approved by Medical Council of India (for Medical Degree courses).
- Applicants studying Abroad.
- Change of course/college by the Selected Student and get fresh admission in subsequent academic year will lead to rejection of his/her Scholarship for ever.

11. Payment of Scholarship

- The Scholarship amount under PMSS from the academic year 2016-17 onwards for applicants selected under fresh and renewal categories would be credited/ transferred directly into the Bank accounts of the selected applicants through **Public Finance Management System (PFMS)** under the **Direct Benefit Transfer(DBT)** Programme of the Government.
- Submission of bank particulars including account number of nationalized bank by the *applicant duly seeded with Aadhar Number is mandatory.*

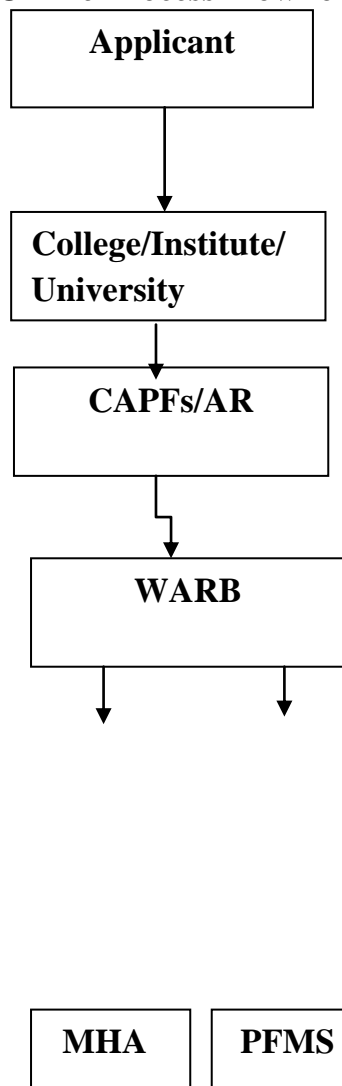
12. How to apply

- From the academic year 2016-17 onwards, the Prime Minister's Scholarship Scheme (PMSS) for CAPFs & AR will be implemented through **National Scholarship Portal(NSP)**.
- For this, all the eligible applicants need to apply online on the website of National Scholarship Portal (NSP) i.e. www.scholarship.gov.in on or *before 30 November of every year.* After scrutiny and compilation of all applications CAPFs & AR should forward the same to the Chairman, Welfare and Rehabilitation Board, CAPFs, New Delhi by *15th December of each year* positively. Final compiled list of selected candidates will be prepared by WARB and should be forwarded *to MHA by 31 December of each year* for onward submission to PMO. *Processing for validation of Bank account of beneficiaries by PFMS by 15 January every year. Finally, raising the demand for payment from PMO by 31st January every year.*
- Detailed guidelines and documents/prescribed proforma required to be scanned and uploaded for both fresh and renewal categories are available on the website of :
 - I) National Scholarship Portal (NSP) version 2.0
 - II) Welfare and Rehabilitation Board (WARB)
 - III) Central Armed Police Forces & Assam Rifle (CAPFs& AR)
 - IV) Ministry of Home Affairs (MHA)

13. Main Features of Online Application and Disbursal of Scholarship under PMSS

- I) To automate, streamline and effectively manage entire scholarship process related to submission of application, verification by respective college/institution/university as well as CAPFs/AR, processing and preparation of merit list (for fresh applicants), validation of bank accounts of the beneficiaries, sanction and disbursal of scholarship to the applicants.
- II) No need of any paper movement.
- III) User friendly.
- IV) Applicant can track the status of application and receipt of scholarship through their own user ID (system generated registration number) and password.
- V) Direct credit/transfer of scholarship amount into the bank account of the beneficiaries.

14. Online Process Flow for Scholarship



Applicants apply online on NSP and upload the requisite documents *w.e.f. 15/10/2016*. On successful submission of application/documents, a system generated registration number sent to the applicant which can be used for future references.

Verify all the credentials mentioned in the application form the record of College/Institute and recommended the same to the CAPFs & AR.

Verify all the credentials & requisite documents uploaded by the applicant related with service certificate, category claimed by the applicant as per order of preference and other eligibility criteria.

i) **Consolidate** the particulars received from CAPFs & AR and prepare merit list for fresh applicants as well as list of applicants selected under renewal category.

ii) List of selected applicants alongwith bank particulars will be sent on line to PFMS as well as MHA.

iii) Calculate total scholarship amount required to be sanctioned under PMSS and process for credit/transfer of scholarship directly into the bank account of the beneficiaries through PFMS.

PFMS- Validate bankaccounts of the selected applicants from respective bank and credit/transfer of scholarship directly into the bank account of the beneficiaries.

MHA- Process for payment of scholarship amount from PMO.

For this listed college/institute/university, CAPFs/AR, WARB & MHA will be given a login ID & Password for logging on to the online system in order to scrutinize the received application and verify the requisite documents uploaded by the applicants for sanction, payment and tracking of scholarship by all the stake holders under PMSS.

15. Schedule of Activities (For Fresh & Renewal Scholarship) for academic year 2016-17 and onward are as under :-

Sl. No.	Activity	Approved Last date
1.	Filling of online application by the applicant on www.scholarship.gov.in	30 th November 2016
2.	Scrutiny/verification & confirmation of application by College/Institute/University	30 th November 2016
3.	Scrutiny/verification & confirmation of application by CAPFs & AR	15 th December 2016
4.	Scrutiny/Consolidation/preparation of merit list & processing for sanctioning of scholarship by WARB	31 th December 2016
5.	Validation of bank account by PFMS	15 th January 2017
6.	Processing for sanctioning of scholarship by R&W Dte., MHA from PMO	31 th January 2017
7.	Disbursement of scholarship amount under PMSS	15 th February 2017
8.	Dispatch of personal letters from Hon'ble Prime Minister in appropriate language from WARB/CAPFs/AR	15 th February 2017

16. Roles and Responsibilities (In brief) of Stake Holders

❖ **Applicants :**

- Online registration
- Submission of dully filled application
- Uploading of scanned copies of the requisite documents.
- Track the status of application
- Received scholarship amount in Bank account.

❖ **College/Institute/University :**

- Scrutiny/verification of application
- Confirmation/Recommendation

❖ **CAPFs &AR :**

- Provide wide publicity for online process of scholarship under PMSS
- Scrutiny/verification of application by a Board of Officers (BOO) nominated by the respective CAPF & AR
- Confirmation/Recommendation by the Board of Officers (BOO)
- Dispatch of personal letters from Hon'ble Prime Minister in appropriate language for applicants selected under fresh category received from WARB

- ❖ **WARB :**
 - Provide wide publicity through State Welfare Officer (SWO), District Welfare Officer (DWO) for online process of scholarship under PMSS
 - Consolidation of received applications
 - Preparation of merit list for fresh applicants
 - Preparation of final list of selected applicants under renewal category.
 - *In case of similar percentage in merit list, preference will be given to the wards of junior most of CAPFs/AR personnel (of least earned personnel).*
 - Calculation of scholarship amount.
 - Processing for sanctioning of scholarship
 - Disbursement of scholarship amount.
 - Dispatch of personal letters from Hon'ble Prime Minister in appropriate language for applicants selected under fresh category through respective CAPFs/AR
 - ❖ **PFMS :**
 - Validation of bank account
 - Disbursement of scholarship
 - ❖ **MHA/PMO :**
 - Processing and sanctioning of scholarship under PMSS
17. **Miscellaneous**
- There is no fixed quota of CAPFs & AR in the Scholarship.
 - Final list in the case of fresh applicants will be prepared on the basis of their respective category as per order of preference as well as percentage of marks obtained in MEQ.
 - Candidature of a student shall stand automatically rejected if, at any stage, it is found that he/she has secured scholarship fraudulently by submitting false information/documents or suppressed any facts. Such candidate will have to refund the entire amount of scholarship alongwith interest, followed by appropriate action.
 - For any query or help, applicant may contact to respective CAPF & AR. For this, contact number of respective branch of CAPFs & AR may be circulated.
 - Wards of deceased/retired& serving personnel of CAPFs/AR may contact WARB on Telephone number 011-23063111 or email to Secywarb-mha@nic.in.
 - The decision of Joint Secretary (Police-II), with regard to the admissibility of the scholarship for CAPFs/AR shall be final.
 - The Ministry of Home Affairs, Government of India can suitably modify the above mentioned guidelines/instructions from time to time as per requirement/necessity arising in future for successful implementation of the scheme.

The guidelines/instruction as mentioned above are merely illustrative not exhaustive. Suitable amendments may be made on receipt of the view/comments from all the stakeholders.

List of Professional Degree Courses Applicable for PMSS MEDICAL

Sl No	Courses	Duration
1.	MBBS (Bachelor of Medicine & Bachelor of Surgery)	4 Year & 6 th Months
2	BDS (Bachelor of Dental Surgery)	5 Years
3	BAMS (Bachelor of Ayurvedic Medicine Surgery)	4 Year & 6 th Months
4	BHMS (Bachelor of Homeopathic Medicine Surgery)	4 Year & 6 th Months
5	BSMS(Bachelor of Sidha Medicine Surgery)	4 Year & 6 th Months
6	BUMS(Bachelor of Unani Medicine Surgery)	5 Year
7	BSC, BPT(Bachelor of Physiotherapy)	4 Years
8	B.SC MLT(Medical Lab Technology)	4 Years
9	B V Sc& AH(Bachelor of Veterinary Science & Animal Hospitality)	5 Years
10	B.Pharma(Bachelor of Pharmacy)	4 Years
11	B SC Nursing(Bachelor of Nursing)	4 Years
12	B N Y S(Bachelor of Naturopathy & Yogic Science)	5 Years
13	Pham “D”(Doctor of Pharmacy)*	4 Years
14	B Sc Optometry(Bachelor of Science in Optometry)	03 Years
15	B. Oct. Thep. (Bachelor of Occupational Therapy)	4 Years 6 Months

*Scholarship Applicable for 04 years only i.e. duration of B.Pharma only.

ENGINEERING/ARCHITECTURE

Sl No	Course	Duration
1	B.Tech (Bachelor of Technology)	4 Years
2	B.E. (Bachelor of Engineering)	4 Years
3	B. Arch (Bachelor of Architecture)	4-5 Years

MANAGEMENT

Sl No	Courses	Duration
1	M B A(Master of Business Administration)	2 Years
2	B B A (Bachelor of Business Administration)	3 Years
3	B B M(Bachelor of Business Management)	3 Years
4	B C A (Bachelor of Computer Application)	3 Years
5	M C A (Master of Computer Application)	3 Years
6	B. Plan (Bachelor of Planning)	4 years

OTHERS PROFESSIONAL COURSE:-

Sl No	Courses	Duration
1	B. Sc. Agr. (Bachelor of Agriculture.)	4 Years
2	B. Fisheries/B F Sc (Bachelor in Fisheries Science)	4 Years
3	B. Sc. Horticulture	4 Years
4	Coy Secretary	4 Years
5	B.Sc. Bio-Tech(Bachelor of Bio-Technology)	3 Years
6	B Ed (Bachelor of Education)	1 Year
7	B.M.C (Bachelor of Mass Communication)	3 Years
8	H.M. (Degree in Hotel Management)	4 Years
9	BP Ed (Bachelor of Physical Education)	1 Year
10	B A S L P (Bachelor of Audiology & speech Language (Pathology)	4 Years
11	B F T (Bachelor of Fashion Technology)	3 Years
12	B SC MICRO (Bachelor of Science in Microbiology)	3 Years
13	B SC HHA(Bachelor of Science Hospitality and Hotel Administration)	3 Years
14	LLB (Bachelor of Laws)	2-3 Years
15	B EL. Ed (Bachelor of Elementary Education)	3-5 Years
16	B F A (Bachelor of Fine Art)	04 Years
17	B F D (Bachelor of Fashion Designing)	3 Years
18	<i>BA LLB (Bachelor in Art with Bachelor in Law)</i>	<i>5 Years</i>

SERVICE-CUM- CATEGORY CERTIFICATE

Certified that No. _____ Rank_____ Name_____ is serving in _____(Name of CAPFs/AR) and presently posted at _____(Name of Unit/Estt.). As per service record, _____ (Name of Ward) is her/his dependent daughter/son, whose date of birth is _____. She/he is presently studying in _____(name of Course & Year).

It is also certified that as per order of preference, she/he comes under Category _____ and eligible for applying Scholarship under Prime Minister’s Scholarship Scheme (PMSS).

Signature of Head of Office

Name
Designation with official stamp